



STATE OF MICHIGAN
**Family
Independence
Agency**

Child and Family Services Review Self- Assessment

Attachment B

Child Welfare Institute



Name: _____

Date: _____

Institute: _____

Site: _____

FIELD TRAINING CPS EVALUATION

Using the following scale, how helpful was your field experience in preparing you to do the following:

1. No field experience in this area
2. Not helpful
3. Somewhat helpful
4. Very helpful

Are you able to:

1. Input a referral and open a CPS case on SWSS?

1	2	3	4

2. Determine the appropriate services and complete a Risk Assessment and Safety Assessment?

1	2	3	4

3. Conduct a home call using Solution Focused Interview techniques?

1	2	3	4

4. Conduct a Forensic Interview following the Forensic Interviewing protocol?

1	2	3	4

5. Negotiate a Parent Agency Agreement utilizing a strength based approach and incorporating factors cited in the ISP/USP?

1	2	3	4

6. Write an Investigative Summary?

1	2	3	4

7. Write an assessment that is predicted on the ISP and documents the results of SWSS Risk and Needs Assessment?

1	2	3	4

8. Demonstrate safety awareness skills?

1	2	3	4

9. Write a court petition based on law and the case findings?

1	2	3	4

10. Testify effectively in court?

1	2	3	4

11. What was most helpful to you during your field experience?

Comments:

12. What was the least helpful to you during your field training?

Comments:

13. What could CWI have done differently to improve the quality of your field experience?

Comments:

14. What part of training did you enjoy the most?

Comments:

15. How were the field experience facilities?

VERY NICE	FAIR	POOR

Comments:

16. Was the field supervisor helpful and enthusiastic about your learning?

YES	NO

Comments:

17. Are there any additional comments you would like to share with us?

Comments:

18. Please note your overall experience with field training.

POOR	FAIR	GOOD	VERY GOOD	EXCELLENT

Child Welfare Institute



Supervisor Name : _____

Employee Name: _____

Today's Date: _____
Completion Date of
CWI: _____

County: _____

Institute _____/02

CPS Supervisor Survey

In January 2002 the Child Welfare Institute was re-designed to include four weeks of classroom training alternating with four weeks of field training. In an effort to better meet the needs of you, your staff and the children and families that we serve, your feedback is essential. Please take a few minutes to complete this survey by putting an X below the number that indicates your response. We encourage and welcome your suggestions, and comments. Please forward your completed survey to Susan L. Leahy, Manager, Child Welfare Institute, P.O. Box 30037, Lansing MI 48909, or LeahyS@Michigan.gov.

Using the following scale please rate your employee:

If not applicable please indicate N/A

1. Not able to do at this time
2. Have some difficulty doing
3. Needs assistance
4. Minimal guidance is needed
5. Able to do with confidence

Is your employee able to do the following?

1. Input a referral and open a CPS case on SWSS?

1	2	3	4	5

2. Determine the appropriate services and complete a Risk Assessment and Safety Assessment?

1	2	3	4	5

3. Conduct a home call using Solution Focused Interview techniques?

1	2	3	4	5

4. Conduct a Forensic Interview following the Forensic Interviewing protocol?

1	2	3	4	5

5. Negotiate a Parent Agency Agreement utilizing a strength-based approach and incorporating factors cited in the ISP/USP?

1	2	3	4	5

6. Write an ISP and USP following OLM format which is focused on the strengths and needs of the client, including a plan to meet those needs?

1	2	3	4	5

7. Demonstrate safety awareness skills?

1	2	3	4	5

8. Write a court petition based on law and the case findings?

1	2	3	4	5

9. Testify effectively in court?

1	2	3	4	5

10. What could CWI have done differently to prepare your employee for the job?

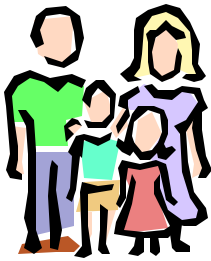
Comments:

11. Overall, how would you rate your employee's performance upon completion of the Institute?

Poor	Fair	Good	Very Good	Excellent

12. Are there any additional comments you would like to share with us?

Comments:



Child Welfare Institute Course Evaluation

Please help us improve the quality of the Child Welfare Institute by completing the following evaluation:

Name:	Job title:
Course taken (date):	Years in current position:

For the next set of statements use the following scale to provide your answer:

Strongly Disagree	Disagree	Neither	Agree	Strongly Agree
1	2	3	4	5

1. I had the knowledge and skills to start this course.

1	2	3	4	5
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2. The equipment and facilities were favorable to learning.

1	2	3	4	5
---	---	---	---	---

3. I understood the objectives of this course.

1	2	3	4	5
---	---	---	---	---

4. I was able to take this course when I needed it.

1	2	3	4	5
---	---	---	---	---

5. The practice and reviews were helpful.

1	2	3	4	5
---	---	---	---	---

6. The length of this course was just right for the material covered.

1	2	3	4	5
---	---	---	---	---

7. Participant materials were useful during the course.

1	2	3	4	5
---	---	---	---	---

8. The course delivery method was effective for me.

1	2	3	4	5
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9. After completing the course, my knowledge and skill level increased.

1 2 3 4 5

10. The knowledge and skills gained through this course are directly applicable to my job.

1 2 3 4 5

11. I would recommend this course to others.

1 2 3 4 5

12. The instructor(s) provided clear and complete answers to the questions.

1 2 3 4 5

13. The instructor(s) provided timely assistance when required.

1 2 3 4 5

14. Overall, I was satisfied with the instructor.

1 2 3 4 5

15. What information was valuable to you in the course?

16. What information was least valuable to you in the course?

17. What parts of the course were you able to apply to your job?

18. What parts of the course were difficult to apply to your job? Why?

19. How could the course be improved?

20. What was your overall impression of the course?

21. Did the course effectively prepare you for your Child Welfare position? Why or why not?